

Exhibitor Appointed Contractor Form

If you intend to use an Exhibitor Appointed Contractor please complete this section.

Authorized Representative: _____

Company Name / Booth Number: _____

Address: _____

City: _____ Province / State: _____

Country: _____ Postal / Zip Code: _____

Phone: _____ Fax: _____

E-mail: _____

An Exhibitor Appointed Contractor is any company other than the official service contractors listed in the service kit. Exhibitors are responsible for informing specific appointed contractors of the above requirements and for ensuring their compliance. Any and all outside vendors must fulfill the following requirements.

- Current Workers Compensation Insurance certificate from the state of Georgia.
- A certificate showing adequate general liability and property damage coverage specific to Texprocess Americas including the Move-in, Move-out dates and naming Texprocess Americas, its directors, officers, agents and employees as “Additional Insured and as Certificate Holder.” Must be received by April 1, 2012.
- An “Exhibitor Appointed Independent Contractor Form” signed by the Exhibitor. Forms from exhibit houses, public relations companies, etc. will not be accepted. The authorization form must be returned from the exhibiting company and received by April 1, 2012.
- A complete list of exhibitors, which the EAC intends to service.

*Failure to fulfill the above requirements will jeopardize the EAC’s ability to obtain proper badges and admission to the exhibit floor. All requirements are due by **April 1, 2012**. Please mail, or fax all correspondence to the address listed at the bottom of this form.*

TO BE FILLED OUT BY THE EXHIBITOR APPOINTED CONTRACTOR

Contractor / Display House: _____

Address: _____

City: _____ Province / State: _____

Country: _____ Postal / Zip Code: _____

Phone: _____ Fax: _____

Exhibiting Company / Booth #: _____

Name of Insurance Company: _____

DEADLINE: April 1, 2012 Fax: +1-(770) 984-8023

Mail: Messe Frankfurt, Inc. • 1600 Parkwood Circle, Suite 615 • Atlanta, GA 30339

E-mail: TPAsales@usa.messefrankfurt.com ; Web: www.TexprocessAmericas.com